

Defined terms – Sanctions Guidance

Appeal means a challenge lodged by an *Approved Inspector* against a decision of the *Disciplinary Panel* in accordance with the *Disciplinary Appeals Protocol*.

Appeal Panel means a panel constituted in accordance with the requirements of the *Disciplinary Appeals Protocol*.

Approved Inspector means a person or an entity approved under Section 49 of the Building Act 1984.

Audit means an inspection undertaken by CICAIR in accordance with the CICAIR Monitoring and Re-Approvals Protocol, published from time to time, or as directed by a Panel.

CICAIR means the Construction Industry Council Approved Inspectors Register, being the body designated on 13 March 2014 under section 49 of the Building Act 1984 and regulations 3 and 5 of the Building (Approved Inspectors etc.) Regulations 2010 to approve inspectors for the purposes of Part 2 of that Act and those Regulations.

Code means the CICAIR Code of Conduct for Approved Inspectors, as issued from time to time by CICAIR and includes any former version applicable at the time the relevant Initial Notice was issued to which the conduct relates.

Complainant means an individual or body that makes a *Complaint* under the *Complaints Protocol*.

Complaint(s) means a complaint made under the *Complaints Protocol*.

Complaints Panel means a panel constituted in accordance with the requirements of the *Complaints Protocol*.

Complaints Protocol means the CICAIR Complaints Protocol published from time to time.

Disciplinary hearing means a hearing to take place in accordance with the *Disciplinary Protocol*.

Disciplinary Appeals Protocol means the CICAIR Disciplinary Appeals Protocol published from time to time.

Disciplinary Panel means a panel constituted in accordance with the requirements of the *Disciplinary Protocol*.

Disciplinary Protocol means the CICAIR Disciplinary Protocol published from time to time.

Letter of advice means advice given by a Panel to an *Approved Inspector* as to future conduct, and may include recommendations about changes to systems or processes.

Letter of warning means a warning given by a Panel to an *Approved Inspector* about a current system or process.

Notice means any notice given under the *Complaints Protocol*, *Disciplinary Protocol* and the *Disciplinary Appeals Protocol*.

Panel(s) means a Panel appointed in accordance with the *Complaints Protocol, Disciplinary Protocol* or *Disciplinary Appeals Protocol*.

Project means the building project, if applicable, to which the *Complaint* made under the *Complaints Protocol* relates.

Public includes but is not limited to, a client or end user of an *Approved Inspector's* and its services, an individual or company that has worked on a *Project*, an individual or company in the construction industry and an *Approved Inspector* and its employees and professional consultants.

Restriction(s) means a limitation imposed on an *Approved Inspector's* approval in accordance with the *Sanctions Guidance*.

Sanction(s) means one of the sanctions available to the *Complaint Panel, Disciplinary Panel* and *Appeal Panel* as set out in the *Sanctions Guidance*.

Sanctions Guidance means CICAIR's *Sanctions Guidance* as published from time to time.